



THE LONDON BOROUGH  
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BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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To: Members of the  
**SCHOOLS' FORUM**

Colin Ashford	Primary Academy Governor
Anna Boshier	Non-School Representative (Catholic Church)
Geoff Boyd	Primary Maintained Governor
David Bridger	Non-School Representative (Church of England)
Angela Chapman	Primary Maintained Governor
Nick Cross	Secondary Academy Head Teacher
Andrew Downes	Secondary Academy Governor
Patrick Foley	Primary Maintained School Head Teacher
Sam Parrett	Non-School Representative (14-19 Partnership)
Neil Proudfoot	Non-School Representative (Joint Teacher Liaison Committee)
Matt Rampton	Primary Academy Head Teacher
Karen Raven	Secondary Academy Head Teacher
Alison Register	Non-School Representative (Early Years)
Keith Seed	Special Head Teacher/Governor
1 x vacancy	Primary Maintained School Head Teacher
1 x vacancy	Pupil Referral Unit Head Teacher/Governor
David Wilcox	Secondary Academy Governor
Aydin Önaç	Secondary Maintained Head Teacher

A meeting of the Schools' Forum will be held at the Committee Rooms, Bromley Civic Centre on **THURSDAY 18 JULY 2013 AT 4.30 PM** \*

**\* PLEASE NOTE STARTING TIME AND VENUE**

MARK BOWEN  
Director of Corporate Services

**A G E N D A**

- 1 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF INTEREST**
- 4 MINUTES OF THE MEETING HELD ON 7TH MARCH 2013 (Pages 3 - 6)**
- 5 2014-15 REVENUE FUNDING ARRANGEMENTS (Pages 7 - 10)**

**6 CONSTITUTION OF THE SCHOOLS FORUM (Pages 11 - 14)**

**7 SEND REFORMS, EHC PLANS AND THE LOCAL OFFER**

This item is to be circulated at the meeting

**8 ANY OTHER BUSINESS**

**9 DATE OF NEXT MEETING**

**The venue for future meetings will be confirmed prior the meeting.**

**Thursday 26<sup>th</sup> September 2013**

**Thursday 21<sup>st</sup> November 2013**

**Thursday 23<sup>rd</sup> January 2014**

**Thursday 13<sup>th</sup> February 2014**

**Thursday 20<sup>th</sup> March 2014**

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## SCHOOLS' FORUM

Minutes of the meeting held at 4.30 pm on 7 March 2013

### Present:

Andrew Downes (Chairman)	Secondary Academy Governor
David Bridger (Vice-Chairman)	Non-School Representative (Church of England)
Colin Ashford	Primary Academy Governor
Anna Boshier	Non-School Representative (Catholic Church)
Geoff Boyd	Primary Maintained Governor
Angela Chapman	Primary Maintained Governor
Nick Cross	Secondary Academy Head Teacher
Patrick Foley	Primary Maintained School Head Teacher
Matt Rampton	Primary Academy Head Teacher
Karen Raven	Secondary Academy Head Teacher
Alison Regester	Non-School Representative (Early Years)
Keith Seed	Special Head Teacher/Governor
David Wilcox	Secondary Academy Governor
Aydin Önaç	Secondary maintained Head Teacher

### Also Present:

David Bradshaw	Head of Education & Care Services Finance
Amanda Russell	Head of Schools Finance Support
Graham Walton	Democratic Services Manager

### 33 APOLOGIES FOR ABSENCE

There were no apologies for absence.

### 34 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 35 MINUTES OF THE MEETING HELD ON 24th January 2013

**RESOLVED** that the minutes of the meeting held on 24<sup>th</sup> January 2013 be confirmed.

### 36 REVISED DEDICATED SCHOOLS GRANT 2013/14 Report ED13048

The report set out revised details of the 2013/14 Dedicated Schools Grant and how it would be allocated and expended across the High Needs, Early Years and Schools Blocks, summarising changes to proposed expenditure since the meeting on 24<sup>th</sup> January 2013. It was explained that changes to High Needs funding did not come into effect for Academies until September 2013, requiring the Council to

pay extra to the Academies then recoup the money from the DfE. The Academies would continue to receive funding until September, so the issue should not cause them any problems.

**RESOLVED that the changes to the original allocations be noted.**

**37 REVIEW OF 2013/14 SCHOOL FUNDING ARRANGEMENTS**  
Report ED13047

The Forum considered the DfE consultation documents on funding arrangements for 2013/14 to contribute to the authority's response. Bromley had been invited to meet with DfE representatives to discuss some of the proposals; this meeting, which had involved at various times the Director, Assistant Director and other officers, Head Teaches and a Schools Forum representative, had taken place across three sessions on 27<sup>th</sup> February 2013. The DfE representatives had focussed very much on a pre-prepared list of questions, and had given little feedback, but there had been opportunities to make Bromley's case for more equitable funding.

The Forum went through the twenty three questions in the consultation, commenting as follows –

**Section 1: Are we moving towards national consistency?**

- (1) The Forum agreed that the level should be at least 90%.
- (2) Bromley's approach was to ensure consistency, particularly across the primary/secondary sectors.
- (3) (As above)

**Section 2: Areas of concern and possible changes for 2014-15**

- (4) The Forum considered that, while the Early Years Foundation Stage Profile was not a good or perfect indicator, they were not aware of a better one.
- (5) No comments.
- (6) The Forum discussed the issue of small schools at length. There were five small schools in Bromley (under 100 pupil places), only three of which were designated rural schools which the Council was obliged to maintain under the 2006 Act. A number of members considered that the issue was not the existence of these schools, but how they were managed, and whether they each needed a dedicated Head Teacher and office staff. The consultation represented an opportunity to question whether retaining these schools drew funding away from other schools. It was suggested that the fixed lump sum was too crude as a mechanism, but there was also a contrary view that it was an essential part of the formula that did work in practice.
- (7) It was felt by some members that there was a better way to address the issue than with a lump sum. It was suggested that the answer should include a statement that any sharp reduction in the secondary lump sum should not involve a change of balance of funding between primary and secondary schools. The

Chairman concluded that there should be a split between primary and secondary, but that the lump sum was too blunt.

(8-12) No comments.

(13) Yes.

(14) It was suggested that this was not an issue for Bromley, therefore there should be no comment.

(15) No comment.

(16) It was concluded that authorities like Bromley should be able to consider targeting funds to traveller children.

(17) This was an issue for secondary schools, with a wave of higher pupil numbers expected in future years, and it would be desirable to set aside funding for this.

(18) No comment.

### **Section 3: Options for adjusting high needs funding in 2014-15 and beyond**

(19) It was proposed that a factor relating to pupils receiving top-up funding should not be needed if funding was properly targeted to pupils with high needs, but it was also suggested that stating that it was not needed might imply that funding could be reduced. The Chairman concluded that the answer should be that it would not be a useful addition and that funding should be at the appropriate level.

(20) The £6,000 threshold had already been adopted by most neighbouring authorities, and was not an issue for Bromley.

(21) No comment.

(22) No comment.

### **Section 4: Schools Forums**

(23) It was felt that the Schools Forum had always been democratic and transparent, especially as papers were now on the Council website.

It was agreed that the draft response would be shared with the Chairman before it was sent.

## **38 DATE OF NEXT MEETING**

The next meeting was scheduled for Thursday 23<sup>rd</sup> May 2013. It was noted that future meetings would probably be held at the Civic Centre.

The meeting ended at 6.08 pm

Chairman

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Report No.  
EDU13073

## London Borough of Bromley

### PART ONE - PUBLIC

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Decision Maker: **Schools Forum**

Date: **18 July 2013**

**TITLE: 2014-15 REVENUE FUNDING ARRANGEMENTS**

Contact Officer: Mandy Russell, Head of Schools Finance Team  
Tel: 020 8313 4806 E-mail: amanda.russell@bromley.gov.uk

Chief Officer: Terry Parkin, Executive Director of Education and Care Services

Ward: Boroughwide

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1. Reason for report

- 1.1 This report outlines the findings from the DfE review of the new school funding arrangements and details the proposed changes for 2014-15.
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2. **RECOMMENDATION**

**The Schools' Forum is asked to consider the proposed changes and to agree how these might be implemented.**

3. **COMMENTARY**

- 3.1 The DfE has recently issued further guidance to assist local authorities and Schools Forums in planning the local implementation of the reformed funding system for 2014-15. Full details of the guidance notes are attached at the following link.

<https://www.gov.uk/government/publications/2014-to-2015-revenue-funding-arrangements-operational-information-for-local-authorities>

- 3.2 The main changes are highlighted below:

- Required minimum value for AWPU set at £2000 for primary schools and £3000 for secondary schools. Bromley values for 2013/14 were in excess on the minimum requirement.
- The upper limit for the lump sum has been reduced to £175,000. As the Bromley lump sum was set at £180,000 in 2013/14 this will need to be reviewed.
- For 2014/15 a different lump sum can be used for primary and secondary schools.
- A new sparsity value has been introduced. Bromley schools data to be reviewed to see if any schools would be eligible.
- The attainment measure for secondary schools has changed to target pupils achieving level 3 or below in either English OR Maths as opposed to English AND Maths in 2013/14

- Where schools are amalgamating, they can retain the equivalent of 85% of two lump sums for the financial year following the year in which they merge.
- LA must ensure that at least 80% of delegated funding is allocated through pupil-led factors. The Bromley formula for 2013/14 exceeded this at 89%.
- The DfE are not prescribing any restraints on the primary/secondary ratio for 2014/15. However they have not ruled this out for future years and are advising LA to be aware of where they sit within the range.
- For high needs funding, the threshold has now been set at £6,000 as a mandatory level, whereas in 2013/14 this was the recommended level. Bromley has worked to the recommend level of £6,000.

3.3 Since this point there have been no further regulations affecting Schools Forums. The DfE has issued a new Authority Proforma Tool to allow schools to model funding for 2014/15. The LA is required to submit the provisional 2014/15 school budget proforma to the EFA by 31 October 2013.

3.4 It is proposed that the LA will produce modelling data during the summer to be presented to the Schools Forum for consideration in September. The Schools Forum is therefore asked to discuss and to agree the following bases for the modelling:

- (i) Primary lump sum to be modelled at £175,000 with the remaining funding being allocated through AWPU. It is estimated that this will generate around £15 per pupil and as a result of this schools with more than around 300 will benefit and schools with fewer than 300 pupil will lose.

Example 1 – school with 350 pupils

2013/14 lump sum	£180,000
2014/15 lump sum plus additional AWPU	£180,250

Example 2 – school with 210 pupils

2013/14 lump sum	£180,000
2014/15 lump sum plus additional AWPU	£178,150

- (ii) Secondary lump sum to be modelled at £175,000 and £0 as it was the view of some members of the Schools Forum that there was no requirement for a lump sum in the secondary sector. Any remaining funding will be allocated through AWPU. It is estimated that if the lump sum is reduced to £175,000 it will generate around £5 per pupil whereas if it is reduced to £0 it will generate around £182 per pupil. As a result of this schools with more than 1000 pupils will gain and schools with fewer than 1000 pupil will lose.

Example 1 – school with 1250 pupils and £175,000 lump sum

2013/14 lump sum	£180,000
2014/15 lump sum plus additional AWPU	£181,250

Example 2 – school with 850 pupils and £175,000 lump sum

2013/14 lump sum	£180,000
2014/15 lump sum plus additional AWPU	£179,250



Example 3 – school with 1250 pupils and zero lump sum

2013/14 lump sum	£180,000
2014/15 additional AWPU	£227,500

Example 4 – school with 850 pupils and zero lump sum

2013/14 lump sum	£180,000
2014/15 additional AWPU	£154,700

- 3.5 The Schools Forum is reminded that the Minimum Funding Guarantee will protect schools from any significant gains or losses.
- 3.6 The Schools Forum is asked to agree that modelling will be produced on this basis and secondary schools will be consulted on these two options only.

<b>Non-Applicable Sections:</b>	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	N/A

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Report No.  
EDU13072

## London Borough of Bromley

### PART ONE - PUBLIC

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Decision Maker: **Schools Forum**

Date: **18 July 2013**

**TITLE: CONSTITUTION OF THE SCHOOLS FORUM**

Contact Officer: David Bradshaw, Head of Education, Care and Health Finance  
Tel: 020 8313 4807 E-mail: david.bradshaw@bromley.gov.uk

Chief Officer: Terry Parkin, Executive Director of Education and Care Services

Ward: Boroughwide

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1. Reason for report

1.1 This report provides an overview of the representation on the Schools Forum.

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**2. RECOMMENDATION**

**The Schools' Forum is asked to note the report.**

**3. COMMENTARY**

- 3.1 As part of the constitution and terms of reference, the constitution of the Schools Forum is reviewed annually to reflect any changes the make up of the Forum in terms of member representation.
- 3.2 The Constitution was last reviewed in September 2012 when DfE introduced new Schools Forum regulations. At this point an additional member of the Forum was introduced
- 3.3 Since this point there have been no further regulations affecting Schools Forums.
- 3.4 Representation on the Forum is derived from pupil numbers. Current pupil numbers in each individual area have changed but not significantly enough to warrant any changes between primary/secondary or within maintained/academy (see Appendix 1 for the details).
- 3.5 Therefore it is proposed to keep the current membership within the schools and non schools areas static. The terms of reference will remain unchanged. The current membership of the Forum is listed below.

#### 4. CONSTITUTION

##### Membership

##### SCHOOLS

Special school representative governor/head (non academy)	1
PRU representative head/governor (non academy)	1
Primary Academy head representative	1
Primary Academy governor representative	1
Primary head representative (non academy)	2
Primary governor representative (non academy)	2
Secondary head/governor representative (non academy)	1
Secondary Academy head representative	2
Secondary Academy governor representative	2

**13**

##### NON SCHOOLS

Early year provider (PVI)	1
14-19 partnership**	1
Diocese CofE**	1
Diocese Catholic**	1
Joint Teacher Liaison**	1
Parent Partnership Representative**	1

**6**

##### OTHER NON- VOTING ATTENDEES

Portfolio Holder/Portfolio Holder Assistant	1
Assistant Director of Education/Schools	1
Head of Finance	1
Head of Schools Finance Support	1
Clerk of the Forum	1

**5**

\*\* These members cannot vote on matters relating to the funding formulae to be used by the Local Authority

<b>Non-Applicable Sections:</b>	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	N/A

**BREAKDOWN OF NUMBERS FOR SCHOOLS FORUM CONSTITUTION**

Appendix 1

AVAILABLE PLACES

13 SCHOOLS MEMBERSHIP

STATUTORY PLACES REQUIRED:-

	<u>NUMBER</u>	
SECONDARY MAINTAINED	594	HAVE TO HAVE ONE PLACE AS THEY ARE PRESENT IN THE MAKE UP OF SCHOOLS ALTHOUGH IN 1 PERCENTAGE TERMS ARE LESS THAN ONE PLACE
SPECIAL	400	HAVE TO HAVE ONE PLACE AS THEY ARE PRESENT IN THE MAKE UP OF SCHOOLS ALTHOUGH IN 1 PERCENTAGE TERMS ARE LESS THAN ONE PLACE
PRU	273	HAVE TO HAVE ONE PLACE AS THEY ARE PRESENT IN THE MAKE UP OF SCHOOLS ALTHOUGH IN 1 PERCENTAGE TERMS ARE LESS THAN ONE PLACE

10

	<u>NUMBER</u>	<u>%</u>	<u>PLACES</u>
TOTAL IN REMAINING MAINTAINED SCHOOLS	17,074	42%	4
TOTAL IN REMAINING ACADEMY SCHOOLS	23,573	58%	6
	<b>40,647</b>	<b>100%</b>	<b>10</b>

	<u>NUMBER</u>	<u>%</u>	<u>EXACT PLACES</u>	<u>EXACT MAINTAINED</u>	<u>EXACT ACADEMY</u>
PRIMARY MAINTAINED	17,074	42%	4.20	4.20	
PRIMARY ACADEMY	7,320	18%	1.80		1.80
SECONDARY ACADEMY	16,253	40%	4.00		4.00
	<b>40,647</b>	<b>100%</b>	<b>10.0</b>	<b>4.20</b>	<b>5.80</b>

	<u>NUMBER</u>	<u>MAINTAINED</u>	<u>ACADEMY</u>
PRIMARY MAINTAINED	4	4	
PRIMARY ACADEMY	2		2
SECONDARY ACADEMY	4		4
	<b>10</b>	<b>4</b>	<b>6</b>

**TOTAL OF ALL SCHOOLS MEMBERSHIP INCLUDING STATUTORY**

	<u>NUMBER</u>	<u>MAINTAINED</u>	<u>ACADEMY</u>
PRIMARY MAINTAINED	4	4	
PRIMARY ACADEMY	2		2
SECONDARY MAINTAINED	1	1	
SECONDARY ACADEMY	4		4
SPECIAL MAINTAINED	1	1	
SPECIAL ACADEMY	0		0
PRU'S MAINTAINED	1	1	
PRU'S ACADEMY			
	<b>13</b>	<b>7</b>	<b>6</b>

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